

Please note the information on submitting an application on our website and on page 2!

APPLICATION TO ATTEND COURSES AT FREIE UNIVERSITÄT BERLIN AS AN AUDITOR

PERSONAL INFORMATION

Last name	First name
Date of birth	Nationality
Place of birth	Add. address inf. (c/o)
Street / Building no.	Town / City
Postal code	
I have previously been registered/enrolled at FU Berlin:	YES; FU student ID number:
Your University email address:	

INFORMATION ON CURRENT UNIVERSITY ATTENDED

Main university/ partner institution

Current degree program	Bachelor's degree	Master's degree	State examination (Staatsexamen)	Doctoral degree
Degree program				

INFORMATION ON COURSES TO BE ATTENDED AS AN AUDITOR

I hereby apply to register as an auditor in accordance with Section 18 of the Statutes of Academic Affairs (Satzung für Studienangelegenheiten) for the courses specified below:

Summer semester	20	Winter semester	20
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Module title Options can be found in the eVV under "Modules for this course", the module requirements can be found in the currently valid study/examination regulations of the subject offering the course.	Module/ course ID	Contact hours (hours per week during the semester	(TO BE COMPLETED BY THE INSTRUCTOR)	
			Instructor name	Date / (Digital) Signature of instructor

Date/Signature
of applicant _____

Date/Signature
Study and Examination
Office
(Not required for courses at the ZE Language Center)

Date/Signature
Student Records &
Registration Office

A certificate of enrollment for the semester in question is attached to this application (this must be submitted by the applicant together with this form).

Please refer to the explanatory notes on the following page.

Student ID Number (will be entered by the Student Administration)

Legal basis:

Freie Universität Berlin's Statutes of Academic Affairs (Satzung für Studienangelegenheiten)
from April 11, 2017

Section 18 Auditors (Nebenhörer*innen)

Hinweise**Notes:**

Different regulations apply to the application for the status as an auditing student.

Please consider the following explanatory notes:

- Only one form may be filled out per department/central institute
- If you wish to attend courses from different instructors within a department/central institute, all instructors/teachers have to sign on one form.
- The total number of courses you are permitted to attend as an auditing student is limited to a maximum of six contact hours per week during the semester or one module per semester. This applies to all departments across the university. Please keep this in mind when submitting applications to different departments/central institutes of the instructors/teachers.
- Once you have obtained the signature(s), you will have to submit the application to the responsible office of academic affairs / examinations office. Please refer to the websites for contact details.
- You will be informed by email about the final registration as auditing student by the Student Records and Registration Office. Please read the information on the website beforehand.
- You will receive information from the responsible office of academic affairs / examinations office as soon as the registration in the campus management system for the requested courses has been completed.
- Please note the deviating procedure regarding the application for auditing student status in Biology. Please read the information on the website beforehand.
- Please note the deviating procedure regarding the application for auditing student status for courses at the Language Center. Please read the information on the website beforehand.

Opening Hours of the Info Desk at the Student Services Center, Ilthisstr. 4, 14195 Berlin:

Please refer to the [website of the Student Service Center](#) for current opening hours.