DIRECT EXCHANGE
Basic Facts

- About 90 direct exchange programs with renowned partner universities in the whole world
- Preferred admission to the partner university
- Full tuition fee waiver
- Guidance by the direct exchange team concerning all matters regarding your time abroad
- Some partner universities offer additional scholarships to cover living costs, housing etc.
Undergraduate:
time of the exchange semester(-s)
Graduate: time of the exchange semester(-s)
Prerequisites

- 3rd semester of undergraduate studies or 1st semester of graduate studies (at the time of applying)
- Permanent and full-time enrolment status at FUB
- Good or very good language skills of the country of destination respectively of the instruction language
- Good or very good academic standing (general rule: GPA ≤ 2.4; depending on the partner uni)
Application Documents

separate PDFs in one zip file:
- Online Application Form
- Certificate of enrolment
- Print-out from Campus Management (commenced + completed modules)
- Curriculum vitae
- Study proposal
- Proof of language proficiency
- Copy of your undergraduate/graduate certificate (only for graduate and PhD students)

sent by your lecturer:
- At least one letter of recommendation by a lecturer of FUB (Graduate students who are new at FUB are exempted from submitting a letter of recommendation by a lecturer of FUB and are allowed to submit a letter of recommendation by a lecturer of a different university.)
Application

Partner Universities

Deadlines
- submit Online Application Form
- send zip file to auslstud@fu-berlin.de
Application suggestions

- Get informed and prepare for the language test early
- Choose and apply for a minimum of three unis per program
- Compare your study proposal to the course offerings of our partner universities – does it match?
- Check for additional requirements of our partner universities
- Graduate students: There might be special conditions! (see each individual uni site on our website)
Application procedure

Consultation  Application  Preselection  Interview  Nomination  p.r.n.. Completion of documents  Letter of Acceptance
Additional Scholarships

**DAAD**: offers scholarships for one year

**PROMOS**: offers scholarships for up to six months

Auslands-BAföG

Various foundations

https://www.mystipendium.de/ & https://www.stipendienlotse.de/
General information

Application for up to three different programs per academic year possible (e.g. North America, Asia, and Australia)

Different programmes → separate applications

Update regarding your application at the latest eight weeks after the deadline

We are not responsible for the recognition of CPs, leave of absence, student ticket etc.

Get informed about the profile and course offerings of our partner universities!
You can find us here…

Student Services Center (SSC)
Iltisstr. 4 (subway station Dahlem Dorf), 14195 Berlin

Phone: +49 (0)30 838-73930
Email: auslstud@fu-berlin.de
... come and visit us!

Due to the COVID-19 pandemic we are working remotely in home office until further notice. Please check our website for further information regarding our office hours.