# Swiss-European Mobility Programme

## **Letter of Confirmation for student stay abroad**

|  |  |
| --- | --- |
| **Academic Year:** | *20\_\_/20\_\_* |

##### To whom it may concern

|  |  |
| --- | --- |
| **Name of host institution:** |  |

|  |  |
| --- | --- |
| **The student (first name family name):** |  |

has studied as an exchange student at our institution

|  |  |  |
| --- | --- | --- |
| from[[1]](#footnote-1): |  | dd/mm/yyyy |
|  |  |  |
| till[[2]](#footnote-2): |  | dd/mm/yyyy |

**Name of signatory: Signature:**

**Position:**

**Place and Date: Stamp:**

|  |
| --- |
| **Please note that this confirmation should be filled in, duly signed, and returned immediately at the end of the study period abroad– but not earlier than one week before the end!** |

1. First day the student has been present at the host institution for academic purposes e. g. first course, welcome event, language training [↑](#footnote-ref-1)
2. Last day the student has been present at the host institution for academic reasons e. g. last day of courses / exams [↑](#footnote-ref-2)