

**Please return to:**

Freie Universität Berlin (D BERLIN01)  
International Affairs, Student Mobility  
Erasmus+ Team FU (Outgoings)  
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14195 Berlin  
Germany  
Email: outgoing-erasmus@fu-berlin.de

**ERASMUS+ STUDENT MOBILITY FOR STUDIES (Europe / KA131)**

**Confirmation of stay / Certificate of attendance**

Academic Year:

Name of host institution:

Erasmus+ Code:

(of host institution)

I herewith confirm that the student:

(first name and family name)

has studied as an Erasmus+ exchange student at our institution during the following period/s.

Physical study period in the host country:

from<sup>1</sup>:

dd/mm/yyyy

till<sup>2</sup>:

dd/mm/yyyy

Virtual study period outside the host country (if applicable):

from:

dd/mm/yyyy

till:

dd/mm/yyyy

Name of signatory: \_\_\_\_\_

Position: \_\_\_\_\_

Signature<sup>3</sup>: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp of host institution<sup>3</sup>:

**Please note that this confirmation should be filled in and duly signed and stamped immediately at the end of the study period abroad – but not earlier than 5 working days before the confirmed end date!**

- (1) First day the student has been present at the host institution for academic reasons (e. g. first course, welcome event, language training) or attended the first course/event. Excluding travel days (Top-Up Green Travel).
- (2) Last day the student has been present at the host institution for academic reasons (e. g. last day of courses / last exam) or attended the last course/exam. Excluding travel days (Top-Up Green Travel).
- (3) Signature and stamp may be inserted electronically. Digital signatures/certificates are also accepted.