

**Position:** Communication Intern

**Duration:** Summer 2018

**Location:** Dakar, Senegal

(Option to work remotely for exceptional candidates)

EPIC-Africa is a social enterprise start-up working to make it easier for African civil society organizations (CSOs) to connect with the resources they need to enable them to do the work that they do- solving many of the continent's most difficult challenges.

To this end, EPIC-Africa is building an online platform to transform the way that the African civil society ecosystem connects, interacts and learns. We envision this platform becoming a dynamic philanthropy market-place, where different participants in the ecosystem come to offer and procure services, resources and information. The platform will make it easier for individuals and institutions to find and fund African CSOs, making the platform the “go-to” place for publicizing funding opportunities, jobs and consultancies, networking events, learning events, topical issues affecting the sector, new research, etc. Underlying the platform will be a regularly updated index of African civil society organizations that will map and rank civil society organizations across the entire continent, across multiple sectors and indicators. The index will result in CSO excellence awards to put a spotlight on organizations that not only demonstrate excellence in terms of impact they achieve but also in terms of how they do their work.

**Job Purpose:**

To assist in operationalizing EPIC-Africa's communication strategy by the following:

- Research and develop a training manual for EPIC-Africa call-center associates.
- Develop, research and draft content for EPIC-Africa's web page, e-newsletter, blog, and for external publication under the direction of EPIC-Africa's management.
- Assist in creating and designing the content of the EPIC-Africa application for the website and frequently asked questions.
- Assist in curating tweets and content for twitter and facebook in conjunction with the social media intern.
- Monitor the branding and messaging of EPIC-Africa in print and on all technological platforms for consistency.
- Provide assistance in developing proposal for funding.
- Other communication related duties.

**Qualifications:**

We are looking for smart, curious, creative, and energetic people, who share our passion for social justice and change in Africa. Other qualifications include:

- Excellent writing and research skills.
- Demonstrated interest in African socio-economic development (previous writing)
- IT savvy with research experience.
- Background in English, Journalism, African Studies, Economics.
- Bilingual-English/French a plus.
- Recent graduates or masters students preferred but will consider junior and senior with demonstrated outstanding performance.

**Compensation:**

This is an unpaid position. EPIC-Africa is looking for a self funded intern who can cover all expenses including airfare, health insurance, housing, local transportation, etc. Exceptional candidates who can only work remotely will be considered on a case by case basis. We are happy to explore with the student how this internship can count for college credit.

**How to apply:**

To apply, please send your CV, a writing sample no longer than 5 pages, and a cover letter to [admin@epic-africa.org](mailto:admin@epic-africa.org) by April 15th 2018.