

Application Research Stay under the Research Alumni Program

Note: Please fill out this application form as the applicant and make sure to submit the documents listed in the checklist below.

Please have your potential host send a signed letter of agreement regarding your research stay and availability of a workspace directly to the Freie Universität Berlin Alumni Office by postal mail, fax, or email. Please note: Your application can only be considered if the Freie Universität Alumni Office has received a corresponding hosting agreement by the end of the application deadline.

1. Application for funding of the following

	Research stay for former guest researchers (Research Alumnus/a) at Freie Universität Berlin
	Research stay for international junior researchers at Freie Universität Berlin
	Research stay for German junior researchers at the home institution of a Research Alumnus/a

2. Applicant information

Last name, first name	
Academic titles / degrees	
Nationality	
Date of birth (dd/mm/yyyy)	

2.1. Current research position

	Doctoral student		Postdoc		Professor (assistant/ associate/ full or equivalent)
since		Research field			

2.2. Contact address

	Office address		Home address
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2.3. Office address at home institution (FU Berlin or university abroad)

Name of home institution			
Department			
Institute			
Working group			
Other university institution			
Street or PO Box		No.	
City	Postal Code	Country	
Telephone		Fax	
Email			

2.4. Home address

Street		No.	
City		Postal Code	Country
Telephone		Email	

3. Research stay information

Name of host institution	
Desired duration of research stay	Weeks (2 to 6 weeks)
Envisaged dates for research stay	

3.1. Host information (FU researcher or Research Alumnus/a)

Last name, first name	
Academic titles/ degrees	Research field
Email	

3.2. Information on Research Alumni Network

Host at FU was previously my host.	
Host at FU was previously host for:	
Host abroad was previously a guest at FU of:	
FU research stay(s) of the Research Alumnus/a and activities	
Email of host at FU	

4. Checklist application documents (please check if supplied with your application)

<input type="checkbox"/>	Applicant's CV
<input type="checkbox"/>	Project description for research stay (please use form)
<input type="checkbox"/>	Current proof of status (doctoral student, postdoc, professor or equivalent) at home institution
<input type="checkbox"/>	For junior researchers employed at Freie Universität: approval of research stay by department or supervisor (via email or letter)
<input type="checkbox"/>	Letter of agreement sent directly to the Freie Universität Berlin Alumni Office by the potential host. Please note: Your application can only be considered if the Freie Universität Alumni Office has received a corresponding hosting agreement by the end of the application deadline.

5. Declaration of consent

I hereby declare that the above statements are correct and complete. Freie Universität Berlin has my permission to store and process my personal information in an electronic format for administrative purposes including review, statistical analysis, evaluation, and contacting through Freie Universität Berlin. If the application is approved, the following data may be published by Freie Universität: 1., 2. (excluding date of birth), 2.1, 2.3 (name of home institution only), 3., 3.1, 3.2

 Place, date

 Applicant's signature