

February 2019

## Call for Proposals

### “International Research Workshops 2019”

Within the framework of Freie Universität Berlin’s Internationalization Strategy, the Center for International Cooperation supports bilateral international research workshops with partner institutions abroad. International research workshops allow researchers at Freie Universität to identify complementary research strengths and synergies with colleagues at institutions abroad and to facilitate the use of these potentials in future research projects. The workshops should have a clearly defined agenda, address a particular research topic and serve as a catalyst for the development of new research projects.

The motivation for choosing a particular partner institution should be clearly explained, including how the institute or department at Freie Universität will profit from this cooperation in the long run and what synergies may be taken advantage of in the context of a research project. Workshops should have a clearly defined research agenda and serve as a catalyst to develop new research projects. More than one partner institution can be included if the workshop is part of a multi-lateral research proposal (e.g. EU-funding). Workshops can be held either at Freie Universität Berlin or at the partner institution. Inclusion of non-university research institutions such as Max Planck Institutes, Helmholtz Centers, and others, is encouraged, however, the additional costs must be covered by these partners themselves. The call is not limited to a specific academic field, the workshops can be either focused on one discipline or be of interdisciplinary nature.

#### Application

Professors at Freie Universität Berlin are eligible to submit a proposal. The involvement of both senior and junior researchers in the proposed workshop is a prerequisite for the application. Funding for international research workshops cannot exceed 50% of the total workshop costs; the international partner institutions are expected to contribute an equal amount of matching funds. Total costs for the workshop should not exceed € 10,000.

Funding is allocated on a competitive basis with attention to the following selection criteria:

- clearly formulated goals of the workshop
- convincing choice of partner institution, incl. information on envisaged synergies
- level of concreteness of future joint research, incl. timeframe and information on funding programs and steps for developing a joint proposal
- compatibility with the research profile of the FUB institute/department
- information on co-funding by partner institution(s)

Proposals for international research workshops should ideally be submitted in English. They should not exceed 4 pages and have the following information attached:

- timeframe of the workshop and budget calculation
- statement of support of the respective FUB department (Fachbereich) or Central Institute (ZI)
- letter of confirmation by participating researchers from partner institution(s)

The next deadline for proposal submission is **April 30, 2019**.

Please submit proposals electronically to:

Center for International Cooperation  
Hans-Martin Meis  
Freie Universität Berlin  
Tel: 030 838 73942  
Email: [hans-martin.meis@fu-berlin.de](mailto:hans-martin.meis@fu-berlin.de)

For questions, please contact the Center for International Cooperation: [www.fu-berlin.de/cic](http://www.fu-berlin.de/cic)