Monday, June 8

**Erasmus+ ICM /worldwide grantees:**

10:00   Grant payment at Kaiserswerther Straße 16-18, 14195 Berlin

**Location:** Ristorante Galileo, Otto-von-Simson-Str. 26, 14195 Berlin

**Closest subway stops:** U-Bahn Freie Universität or U-Bahn Dahlem Dorf

11:30   Arrival of participants and registration

12:00   Welcome address by *Professor Dr. Verena Blechinger-Talcott, Vice President for International Affairs*

12:15   Welcome and presentation of Freie Universität Berlin

*Dr. Herbert Grieshop, Head of International Affairs Division*

13:00   Lunch

14:00   Meet & Greet

15:30   Group picture

16:00   Campus tour

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**Windows into Internationalization: Fostering Intercultural Competence among Students and Staff**
Tuesday, June 9

**Developing Intercultural Competence in University Staff**

**Location:** Seminarzentrum, Room L115, Otto-von-Simson-Str. 26, 14195 Berlin

**Closest subway stops:** U-Bahn Freie Universität or U-Bahn Dahlem Dorf

**9:30** Welcome and introduction of International Affairs Division and Staff Training Week program  
*Dr. Stefan Rummel, Head of Academic Relations Unit*

**10:00** Group speed-dating

**10:45** Coffee break

**11:00** ProFi: Qualification Program for the Internationalization of Non-academic Staff at Freie Universität Berlin  
*Stefanie Ritter, Coordinator Erasmus+ staff mobility*

**12:00** Lunch

**13:30** Building Intercultural Competence among Non-academic Staff  
Examples of Good Practice from Partner Institutions

**15:00** Intercultural Awareness in Teaching  
Examples of Good Practice from Partner Institutions

**16:00** End of program for the day

**18:00** Evening Reception International Week 2020  
**Location:** Harnack-Haus, Ihnestraße 16-18, 14195 Berlin

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Wednesday, June 10

**Intercultural Skills and Getting to Know Freie Universität Berlin**

**Location:** Seminarzentrum, Room L115, Otto-von-Simson-Str. 26, 14195 Berlin

**9:30** Intercultural Training Session

**11:00** Coffee break

**11:30** Roundtable — Getting to Know Freie Universität and Its Departments (representatives from different academic departments)

**13:00** Lunch
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>09:30</td>
<td>Building Intercultural Competence through Intercultural Competency Certification Programs for Students</td>
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<td>11:00</td>
<td>Coffee break</td>
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<tr>
<td>11:30</td>
<td>Examples of Good Practice from Partner Institutions</td>
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<td>11:30</td>
<td>Intercultural Training for Incoming Students</td>
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<td>12:30</td>
<td>Lunch</td>
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<td>14:00</td>
<td>Intercultural Training for Outgoing Students</td>
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<td>15:30</td>
<td>Wrap-up and future perspectives / closing remarks</td>
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<td>16:00</td>
<td>Berlin Boat Trip (optional event, please sign-up in advance)</td>
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**Meeting point:** Student Service Center, Iltisstraße 4, 14195 Berlin

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<tr>
<td>09:30</td>
<td>Improvisational Theatre “Your Experiences this week at Freie Universität”</td>
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<td><em>Playback Theatre Berlin</em></td>
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<td>11:00</td>
<td>Coffee break</td>
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<tr>
<td>11:30</td>
<td>Wrap-up &amp; Award of Certificates</td>
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<td><em>Organization Team Staff Training Week</em></td>
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<td>13:00</td>
<td>End of program</td>
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