

Una Europa is a European University Alliance consisting of 11 universities that has set itself the goal of intensifying cooperation in the areas of research, teaching and outreach. Besides Freie Universität Berlin, the members of this university alliance are Università di Bologna, University College Dublin, University of Edinburgh, Universiteit Leiden, KU Leuven, Universidad Complutense de Madrid, Uniwersytet Jagielloński in Krakow, Helsingin Yliopisto (University of Helsinki), Université Paris 1 Panthéon-Sorbonne and the University of Zurich.

In this context, IV A – Center for International Cooperation calls for applications for:

### Una Europa Early Career Researcher Workshops

**Deadline: Applications can be continuously submitted**

**Maximum grant sum: 6.000 €**

The call is aimed at **doctoral researchers and postdocs** (maximum 6 years after completion of their dissertation) at FU Berlin who would like to gain initial experience as organisers of a self-conceived and self-organised format or who would like to further deepen existing contacts and projects. As part of the funding, events can be organised at FU Berlin with guests from Una Europa partner universities and other external guests. Combinations of online and on-site phases of an event are also possible.

Funding is available for travel and accommodation, catering and fees (guest activities). Projects must have the participation (conception and realisation of the event) of at least one partner university within the framework of Una Europa. The participation of additional external partners is possible. The Una Europa team at FU Berlin can assist in establishing contact with interested parties at the partner institutions.

The call for proposals is open to all departments and disciplines. The application must include a detailed description of the planned activity with the expected costs as well as a list of the participating persons who will be funded.

The successful applicants will be responsible for the organisation and implementation of the event. This includes the content, communication with guests and speakers, booking hotel allotments, organising rooms, catering, etc. The Una Europa team provides support in the preparation of guest invitations, fee contracts and the invoicing of travel expenses etc. After completion of the project, all documents required for



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invoicing must be submitted on time, as otherwise the reimbursement of costs cannot be guaranteed.

### **What kinds of activities can be funded?**

- Academic events (conferences, workshops) or events for professional development at the FU Berlin with Una Europa partner universities; formats that include online phases before and/or after an attendance phase are desired
- Knowledge exchange, acquisition of intercultural competences
- Independently initiated networks of young academics
- Establishing and strengthening of scientific relations in the Una Europa alliance

### **What can funding be applied for?**

- Costs for travelling and accommodation of guests coming to Freie Universität Berlin (students, doctoral candidates, postdocs, university lecturers, and professors from Una Europa partners; external guests from universities and non-university institutions). The reimbursement is based on actual costs for employees; flat rates may be possible for students. It is possible to involve students and other guests from universities other than Una Europa, but participants from the alliance should clearly be the focus.
- Catering for guests in accordance with FUB's catering guidelines.
- Fees for external experts and speakers; max. EUR 1,500.00 per application, not to be combined with reimbursement of travel expenses and not possible for employees of Una Europa universities.
- Conference and advertising material for the organisation of the event.

### **The following cannot be funded**

- Personnel costs at FU and the partner universities (student assistants, academic staff, work contracts, etc.).
- Costs for events at partner universities (catering, rent, etc.).
- Fees/contracts for employees of FU Berlin and the partner universities.
- Events at locations other than Freie Universität Berlin.

### **Who is eligible to apply?**

- Doctoral candidates and postdocs who are enrolled or employed at FU Berlin



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**Amount of funding:**

- maximum € 6,000.00 per project

**Application documents:**

- Online application form
- Letter of support from a university teacher/lecturer (permanent teaching staff) or junior research group leaders from FU Berlin

Applications are accepted on an ongoing basis and will be awarded on the basis of the availability of third-party funds and after a review by the selection committee. Due to limited funds, there is no guarantee of funding.

Please send your application documents as a PDF to Dr. Klaus Wiehl, Center for International Cooperation, via email: [klaus.wiehl@fu-berlin.de](mailto:klaus.wiehl@fu-berlin.de)

**Further information online:**

[Calls for Early-Career Researchers at FU Berlin](#)

[Una Europa at FU Berlin](#)

[Introduction of the alliance Una Europa](#)

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