

Dear partners,

We would like to inform you, that Freie Universität Berlin (D BERLIN 01) has this year enhanced its incoming procedure using the Moveonnet e-Nomination.

From the winter term 2012/13 onwards applications from your students wanting to spend an ERASMUS period at Freie Universität Berlin can only be taken into account if you nominate your outgoing students using the Moveon e-Nomination.

The nomination deadline for the winter term and for the whole academic year is **May 1st**. The nomination deadline for the summer term is **November 1st**.

Once nominated, the students will be informed directly per e-mail about the application procedure at our institution.

To nominate your students, please follow the link:

www.moveonnet.eu/myinstitution/enomination

To proceed with the e-Nomination you will be asked to register. This is free of charge and without any obligation.

Moveon e-Nomination simplifies the student nomination process for the Student Exchange Office of Freie Universität Berlin and keeps students updated about the status of their nomination.

Please do not hesitate to contact us, should you have any questions: incoming@fu-berlin.de.

We are looking forward to welcoming your students at Freie Universität Berlin!

Warm regards from Berlin,
The ERASMUS-Team of the Student Exchange Office

Freie Universität Berlin
Student Exchange Office
Bruemmerstr. 52
14195 Berlin
Tel.: ++4930 / 838 57993
Fax: ++4930 / 838 73 420
Opening hours: Monday and Tuesday 9.30 a.m. - 12.30 p.m.
Thursday 2 - 5 p.m