# Accessing Literature at Freie Universität

#### Library Portal Primo http://primo.fu-berlin.de

Primo provides an easy-to-use single point of access to the entire spectrum of the Freie Universität Berlin libraries' collections. Charité and Museum für Naturkunde holdings are also presented in Primo. The database covers printed materials as well as licensed and free electronic resources (for example, databases, e-books, e-journals, and millions of journal articles). For most electronic resources, full texts are accessible through Primo.

User accounts (requests, loans, etc.) are integrated in Primo.

#### **Off-Campus Access to E-Resources**

Freie Universität Berlin members can access licensed e-resources off site via VPN and FU account. Guests, however, cannot access licensed e-resources from outside the University network, but they can use these materials and download full texts at terminals at the Freie Universität libraries.

#### Introductions, Subject-Specific Coaching

The University Library has a program to support and improve users' information literacy.

Courses are usually held in German. English language guided tours or special courses for groups are available by appointment. Please contact the Information Center.



# Freie Universität Berlin University Library

Address: Garystr. 39, 14195 Berlin P. O. box 33 00 16 Side entrance: Ihnestr. 28



U-Bahn station: Thielplatz, Bus 110 or M11

**Opening Hours** Monday through Friday 09:00-20:00

 Tel.:
 +49 (030) 838 511 11

 Fax:
 +49 (030) 838 4542 24

 E-mail:
 auskunft@ub.fu-berlin.de

 Website:
 http://www.ub.fu-berlin.de



# University Library

General Information



University Library homepage



# University Library (UB)

The University Library is a lending library; approximately 90% of its holdings can be taken out on loan. The University Library holds literature from all disciplines with special emphasis on the humanities, social sciences, interdisciplinary works, and electronic resources.

The Freie Universität Berlin library system has holdings of around 8.5 million items, which are held at the University Library (2.5 million) and departmental libraries.

See: http://www.fu-berlin.de/sites/bibliotheken/

#### Theses

The University Library collects all theses accepted at Freie Universität Berlin as well as a selection of other academic institutions' theses.

#### UN and EU Documentation Center (2nd floor)

The University Library serves as depository library for United Nations and European Union publications. Tel. (030)838-52399 E-mail: uneu-dok@ub.fu-berlin.de Individual consultation by appointment.



# **University Library Services**

#### Information Center (2nd floor)

Tel.: (030) 838 511 11 E-mail: auskunft@ub.fu-berlin.de This is the main enquiries desk.

#### **Circulation Desk (2nd floor)** Tel.: (030) 838 522 65 E-mail: ausleihe@ub.fu-berlin.de

This is where you can take out and return University Library items as well as interlibrary loans, acquire or renew library cards, change your password, and pay fees.

# Open Stacks and

# Undergraduate Collection (2nd floor)

Self-service: Please retrieve books yourself.

#### **Closed Stacks**

Items requested through Primo Monday through Friday from 10:00 to 18:00 will be ready to be picked up within one hour. Items requested outside those times will be ready to be picked up on the next opening day. Items from remote stacks (Außenmagazin) are delivered to the Circulation Desk the next opening day by 12:00.

Items will be held ready to be picked up for five opening days at the Circulation Desk and for 14 days in the Reading Room.

The loan period for University Library materials is four weeks.

# **University Library Services**

# Group Study Rooms (2nd floor)

Students with valid Freie Universität Berlin student cards can use the group study rooms on the 2nd floor of the University Library. Four rooms are equipped with smart boards, one with an Internet TV and a bluray player.

Reservations can be made online: https://raumbuchung.ub.fu-berlin.de/

# Reading Room (3rd Floor)

Tel.: (030)838 542 85 E-mail: lesesaal@ub.fu-berlin.de

80,000 volumes of reference works are displayed according to subject. These materials are for use in the Reading Room only. There are several computers available for users, study carrels, and a carrel for blind and visually impaired users. Long-time lockers can be booked to store private material. Photocopiers and a scanner are available.

#### **Open Periodicals Stacks**

All subscribed journals in print are freely accessible. Except for the latest issues, the volumes can be taken out on loan. QR-Codes point to electronic versions of a journal if available.

