

- New application   
  Change to an existing subscription   
  Subscription cancellation

<b>Personal Information</b> <input type="radio"/> Mr. <input type="radio"/> Ms.	<b>Company Ticket (Firmenticket) No.</b> leave blank if new application	<table border="1" style="width:100%; height: 20px;"> <tr> <td style="width:10%; text-align: center;">5</td> <td style="width:10%;"></td> </tr> </table>	5									
5												
Surname												
Given Name												
Date of birth	e-mail-address (optional)											
Residence address												
Staff ID number (if available)	Daytime phone number (optional)											

<b>gewünschte Karte</b> Please enter the type of card desired  <input type="radio"/> "VBB Environment Card" (VBB Umweltkarte) <input type="radio"/> with provisions for other passengers an items, without bicycle carriage  <b>Mode of Payment</b> Please check the desired mode of payment <input type="radio"/> Annually <input type="radio"/> Monthly	<b>Geltungsbereich</b> Please check the desired fare zone  City <input style="width: 150px;" type="text"/> <input type="radio"/> <input type="radio"/> AB <input type="radio"/> BC <input type="radio"/> ABC Please enter the rural district (motor vehicle license plate code): <input type="radio"/> Berlin ABC & 1 rural district <input style="width: 40px;" type="text"/> <input type="radio"/> Berlin ABC & 2 rural districts <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/> <input type="radio"/> Berlin ABC & 1 rural district <input style="width: 40px;" type="text"/> & 1 municipally not associated with a district (kreisfreie Stadt) <input style="width: 40px;" type="text"/> <input type="radio"/> Full VGG network for Berlin - Brandenburg
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<b>Start of validity</b> Please enter the date on which you would like to start using your subscription Month    Year <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/>	<b>If canceling</b> Please enter the date on which you would like your subscription to be cancelled Month    Year <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/>
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I am aware that the Company Ticket (Firmenticket) is issued in my name and is non-transferable, and that no replacements will be provided for lost or destroyed tickets. I agree not to misuse the Company Ticket, and in particular not to provide it to third parties, whether for remuneration or free of charge.

I am aware that the information provided in this order form will be processed and stored by the Company, DVB LogPay GmbH, and S-Bahn Berlin GmbH within the scope of the provisions of data protection law (Sec. 4 of the German Federal Data Protection Act, the Bundesdatenschutzgesetz, abbreviated BDSG).

**I am aware that a processing fee of EUR 6.25 each, plus any bank fees that may fall due, will be charged for any return debit note (Rücklastschrift) for which I am responsible, and that the sum thereof is payable within 14 days. My employer may be informed if a return debit note is entered.**

Aside from the price of the Company Ticket, an additional flat administrative fee will be charged as listed on the reverse. By signing this application, I confirm that I have reviewed the information on the calculation of charges.

Date      \_\_\_\_\_ Applicant signature

<b>Direct debit authorization</b>	
I hereby consent to DVB LogPay GmbH debiting the sums due for the Company Ticket directly from my savings account (Girokonto) by way of direct debit.	
<b>Bank account information</b>	
Account No. _____	
Bank routing No. _____	Financial Institution _____
Given name _____	
Street address _____	
Postal code _____	City or town _____
_____ Applicant signature	
Date _____	



## Information on Calculation of Charges

1. DVB LogPay GmbH will collect the fees for the Company Ticket from the employees on the Company's behalf, and will carry out the corresponding direct debits from the employees' accounts, with the sums thereof being deposited to its own account, as of the **first working day** of the period of the tickets' validity.
2. As compensation for the services provided within the scope of the agreement on Company Tickets, the following flat administrative fee will be charged in addition to the price of the Company Ticket:

EUR 10.00 plus VAT    Additional processing fee (one-time annual fee **during the first year**) for the collection and processing of the order forms, including reconciliation of receivables due under a subscription in the case of annual/monthly payments in advance

EUR 6.00 plus VAT    Processing fee (one-time annual fee **starting in the second year**)

EUR 6.25              Per return debit note (*Rücklastschrift*) charged to the Company Ticket holder from which the debit was made, plus any third-party charges and/or fees that apply per return debit note

The basis for the applicable price calculation is the Company Ticket agreement entered into with the employer.